



# QuickBooks Online Integration with WebJaguar

## Configuration Step 1

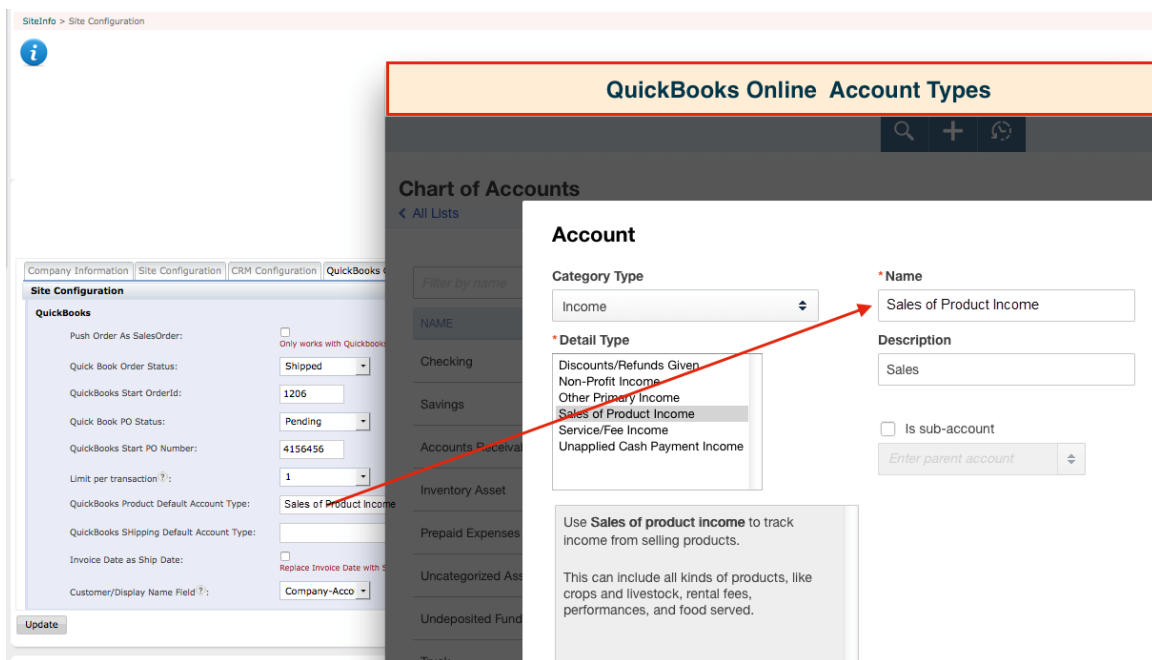
Project Team run QuickBooks DB script from Mini

## Configuration Step 2 – Initial Configuration

A screenshot of the WebJaguar administration interface. At the top, there is a navigation bar with several tabs: 'Company Information', 'Site Configuration', 'SEO', 'Scheduler Email Configuration', 'CRM Configuration', and 'QuickBooks Configuration'. The 'QuickBooks Configuration' tab is currently selected. Below the tabs, the page is titled 'Site Configuration'. Under this title, there is a section for 'QuickBooks' configuration. It contains several settings: 'Push Order As SalesOrder:' with an unchecked checkbox and a red note 'Only works with QuickBooks Premier and Quickbooks Enterprise editions'; 'QuickBooks Order Status:' with a dropdown menu set to 'Shipped'; 'QuickBooks Start OrderId:' with a text input field containing '1000352'; 'QuickBooks PO Status:' with a dropdown menu set to 'Pending'; 'QuickBooks Start PO Number:' with a text input field containing '1000296-1'; and 'Limit per transaction?' with a dropdown menu set to '10'.

1. Log into the Admin of the site and click on SiteInfo
  - a. Click on the QuickBooks Configuration Tab
2. Set Quick Book Order Status:
  - a. This denotes what stage in the order process WJ will push orders into QuickBooks.
3. QuickBooks Start OrderId
  - a. This is the OrderId Number that will be the next to push (note – you have to have an order in the system to figure out what to set this to).
4. Set QuickBooks PO Status

- a. This denotes what stage in the order process WJ will push Purchase Orders into QuickBooks.
5. QuickBooks Start PO Number
  - a. This is the PO Number that will be the next to push (note – you have to have a PO in the system to figure out what to set this to).
6. Set the Limit per transaction
  - a. Options of 1, 3, 5, and 10
  - b. Suggestion – start with 1 at first and adjust upwards as desired.
7. Shipping Default Account Type
  - a. Not required for QuickBooks Online.
8. QuickBooks Default Product Income Account (See Below Image)
  - a. This is the Account Name in QuickBooks that you use for tracking Sales Income
  - b. NOTE – IT MUST BE EXACTLY AS IT APPEARS IN QuickBooks. Case Sensitive.



QuickBooks Default Product Income Account:	Product Income
QuickBooks Default Product Expense Account:	Cost of Goods Sold
QuickBooks Default Shipping Account:	Shipping Income
QuickBooks Customer Tax Code:	
Use Shipping Date as Invoice Date:	<input type="checkbox"/> Replace Invoice Date with Ship Date for all the orders that are pushed to QuickBooks
Customer/Display Name Field <sup>?</sup> :	Company
Track Inventory:	<input type="checkbox"/> Creates items as inventory items and pushes only the OH value
Tax as order lineitem:	<input checked="" type="checkbox"/> Push Tax as a Order LineItem to QuickBooks

Update

9. QuickBooks Default Product Expense Account
  - a. This is the Account Name in QuickBooks that you use for tracking Product Expenses (Commonly Cost of Goods Sold)
  - b. NOTE – IT MUST BE EXACTLY AS IT APPEARS IN QuickBooks. Case Sensitive.
10. QuickBooks Shipping Account (*Not Required*)
  - a. This is the Account Name in QuickBooks that you use for Shipping Income (and will be used to pay your shipper – ie UPS/FedEx)
  - b. NOTE – IT MUST BE EXACTLY AS IT APPEARS IN QuickBooks. Case Sensitive.
11. QuickBooks Customer Tax Code
  - a. Self Explanatory – Search in QuickBooks if you don't know this
12. Use Shipping Date as Invoice Date
  - a. Not Required. Self Explanatory.
13. Customer/Display Name Field
  - a. WJ allows mapping the Customer Name Field on QuickBooks to four different fields in WJ.

### Configuration Step 3 – Sales Tax

SiteInfo > States >

U.S. States	County Tax Rate	State Tax Rate	Special Tax Rate	Apply Tax on Shipping	Region
1. Alabama (AL)		0.0	0.0		
2. Alaska (AK)		0.0	0.0		
3. American Samoa (AS)		0.0	0.0		
4. Arizona (AZ)		0.0	0.0		
5. Arkansas (AR)		0.0	0.0		
6. Armed Forces(AA) (AA)		0.0	0.0		
7. Armed Forces(AE) (AE)		0.0	0.0		
8. Armed Forces(AP) (AP)		0.0	0.0		
9. California (CA)		6.0	0.0		
10. Colorado (CO)		0.0	0.0		
11. Connecticut (CT)		0.0	0.0		
12. Delaware (DE)		0.0	0.0		
13. District of Columbia (DC)		3.0	0.0		
14. Florida (FL)		7.0	0.0		
15. Georgia (GA)		0.0	0.0		
16. Guam (GU)		0.0	0.0		
17. Hawaii (HI)		0.0	0.0		
18. Idaho (ID)		0.0	0.0		
19. Illinois (IL)		0.0	0.0		
20. Indiana (IN)		0.0	0.0		
21. Iowa (IA)		0.0	0.0		
22. Kansas (KS)		0.0	0.0		
23. Kentucky (KY)		0.0	0.0		
24. Louisiana (LA)		0.0	0.0		

**QuickBooks Online Tax**

Return to Sales Tax Owed and Recent Payments

**Sales Tax Rates and Agencies**

Tax Rate Name	Agency Name	Tax Rate
CA	CA	6.0%
California	Board of Equalization	9.1%
Tucson (Combined rate)	Tucson City	7.1%
AZ State tax	Arizona Dept. of Revenue	7.1%
AZ State tax (Component)	Arizona Dept. of Revenue	7.1%

**Edit Sales Tax Rate**

\*Tax name: CA Agency name: CA Date: 6%

Save Cancel

Webjaguar's Tax rates and QuickBooks tax rates should match, if no match found payments might not be pushed to QuickBooks.

## Configuration Step 4 – Item/Product Configuration

Customers Sales/Promos Support Layout Quotes Orders Sales Rep Supplier Data Feed Report CRM

Catalog > Products > CINRAM-TEST-PRODUCT-2  
Last Modified : Apr 27, 2015 3:45:15 PM  
Last Modified By :

**Product Info** Layout ProductField Loyalty Price Inventory Build A Kit Affiliate Recommended List Tax

Active: ☒

Product Name: CINRAM-TEST-PRODUCT-2

SKU: CINRAM-TEST-PRODUCT-2  
The special characters are not recommended: " ", "%", "

Product Type: Regular

Parent SKU:

UPC:

Short Description: CINRAM-TEST-PRODUCT-2

Long Description: CINRAM-TEST-PRODUCT-2

Weight: 0.00

Package Length:

**Products and Services**

**Product or Service Inform**

\* Name: CINRAM-TEST-PRODUCT-2

**Sales Information**

☒ I sell this product/service to my cust

**Description on sales forms**

CINRAM-TEST-PRODUCT-2

**Price/Rate**

82.50

**Income Account**

Sales

☒ Is taxable

WJ product SKU should match with the QuickBooks Product Name, if no match is found, service would create a new product with "Default Account Type"

Also when creating a new SKU/item in QuickBooks make sure to set an account type, WJ service requires an account type when adding the invoice to QuickBooks.

## Configuration Step 5 – Payment Terms

Step 5: WebJaguar's payment terms should match with the QuickBooks payment terms or else the service will not add any orders in that transaction.

QuickBooks Online Payment Terms

Payment Method

Please do not create a payment method with title "credit card"

Enabled	Title
<input checked="" type="checkbox"/>	Visa
<input checked="" type="checkbox"/>	American Express
<input checked="" type="checkbox"/>	MasterCard
<input checked="" type="checkbox"/>	Discover
<input type="checkbox"/>	JCB
Custom 1 : <input checked="" type="checkbox"/>	Net 15
Custom 2 : <input checked="" type="checkbox"/>	Net 60
Custom 3 : <input checked="" type="checkbox"/>	Net 30
Custom 4 : <input checked="" type="checkbox"/>	Bill Me Later
Custom 5 : <input checked="" type="checkbox"/>	Net 15 % 2
Custom 6 : <input checked="" type="checkbox"/>	Net 15 % 2
Custom 7 : <input type="checkbox"/>	Test Group Registration
Custom 8 : <input checked="" type="checkbox"/>	Cash
Custom 9 : <input type="checkbox"/>	
Custom 10 : <input type="checkbox"/>	
Custom 11 : <input type="checkbox"/>	
Custom 12 : <input type="checkbox"/>	
Custom 13 : <input type="checkbox"/>	
Custom 14 : <input type="checkbox"/>	
Custom 15 : <input type="checkbox"/>	
Custom 16 : <input type="checkbox"/>	
Custom 17 : <input type="checkbox"/>	
Custom 18 : <input type="checkbox"/>	
Custom 19 : <input type="checkbox"/>	
Custom 20 : <input type="checkbox"/>	

Terms

< All Terms

NAME

Due on receipt

Net 10

Net 15

Net 30

Net 60

New Term

\* Name

Net 15 % 2

☒ Due in fixed number of days

15 days

☐ Due by certain day of the month

day of month

Due the next month if issued within

days of due date

☐ Apply discount if paid early

Cancel Save

Step 5-1: For Credit Card payments, make sure to create a Payment Method called "credit card" on QuickBooks Online as shown below:

QuickBooks Online Credit Card Payment

Receive Payment #336

AdvancedEMedia-rtcdxz

Payment date

04/23/2015

Payment method

credit card

Reference no.

336

No credit card information

☐ Process credit card

Outstanding Transactions

☐ DESCRIPTION

☐ Invoice # 1207 (04/22/2015)

AdvancedEMedia

6B Liberty

Aliso Viejo, CA 92656

United States

Phone: (123) 456-7890

Company Name : AdvancedEMedia

Tax ID # :

Orders : 9

Last Order : 04/24/2015

Credit :

Incoming Payments: view

Email Address: Q80Cust@test.com ( Edit )

Processed	Line#	Description
	1	CINRAM-TEST-PRODUCT-2

Description :

Payment Method: Credit Card

Card Type: VISA

Card Number: \*\*\*\*\* 0027

Expiration Date: 01/21

Transaction ID: 0

Payment Status: CAPTURED

Payment Note: Response Code 1 - (TESTMODE) This

Payment Date: Apr 22, 2015 7:48:33 PM

Customer Fields:

Date Changed	Status	Sub Status	Customer
Apr 22, 2015 7:48:33 PM	Pending		
Apr 22, 2015 8:20:13 PM	Shipped		

Sub Status Group:

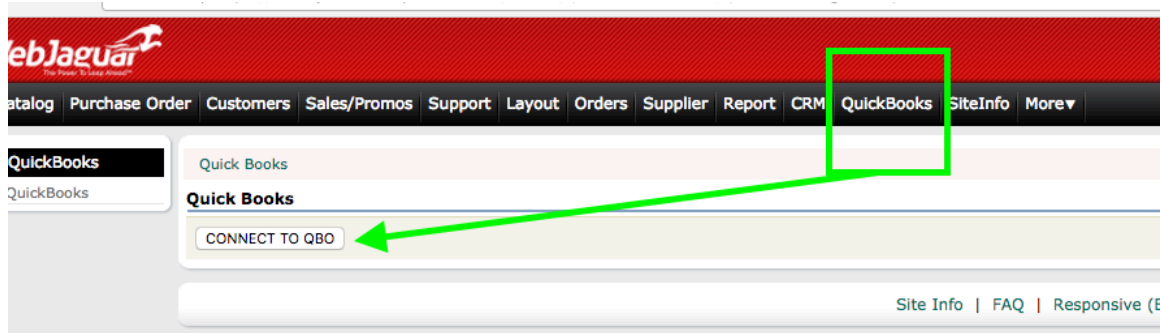
Sub Status:

Tracking Number:

## Connecting WebJaguar to QuickBooks Online

Once above configuration is completed, now we can connect WebJaguar to QuickBooks Online.

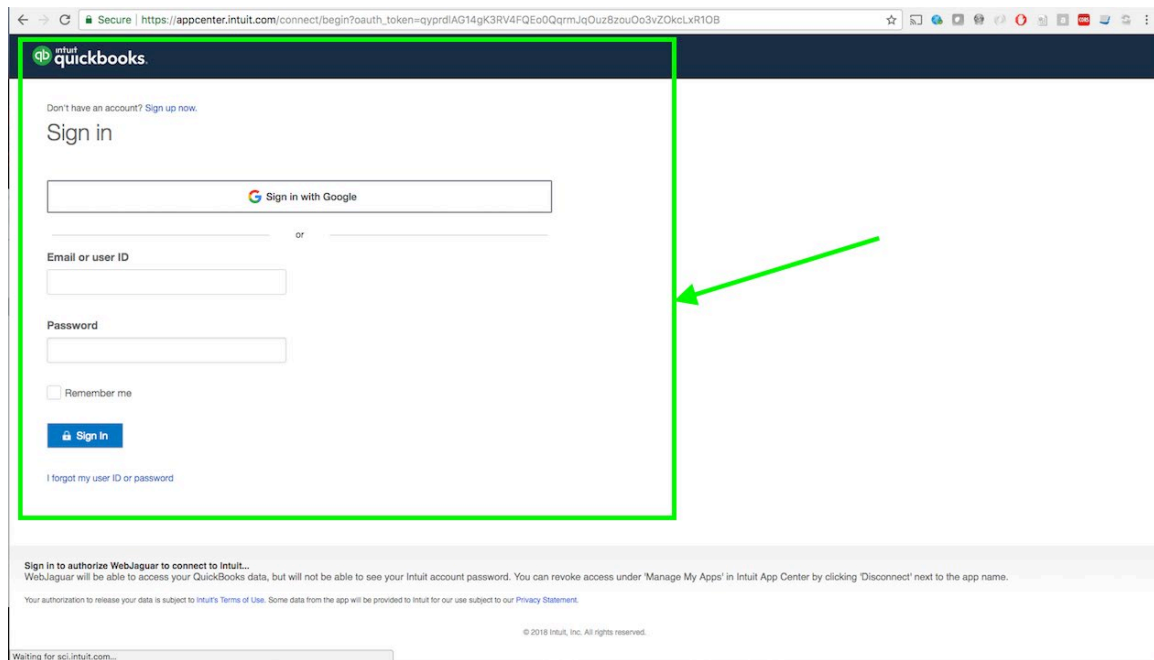
## Step 1: Click on QuickBooks Tab and click on Connect to QBO button.



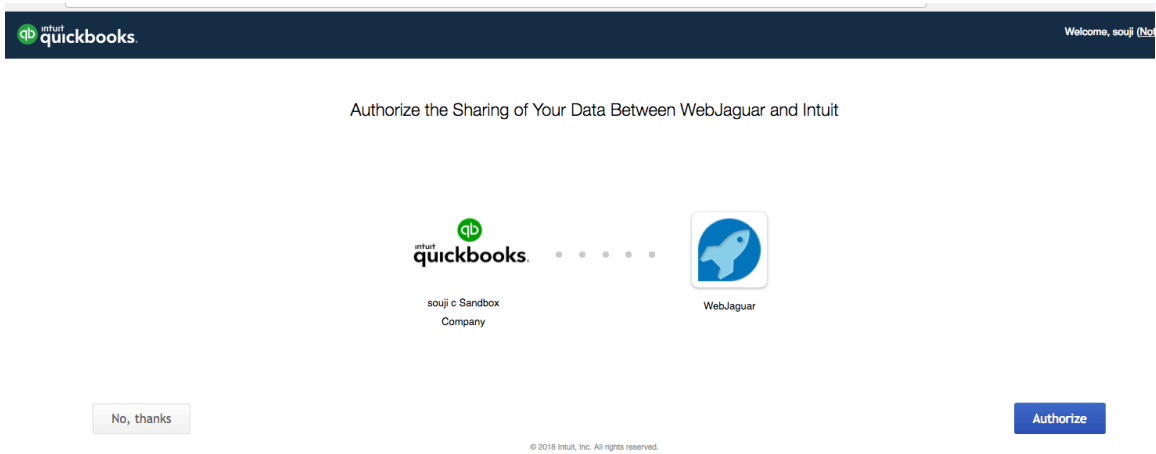
This will redirect the page to QuickBooks Login screen if you are not already logged into QuickBooks.

If you are already logged into QuickBooks then you can skip step 2 and go to step 3.

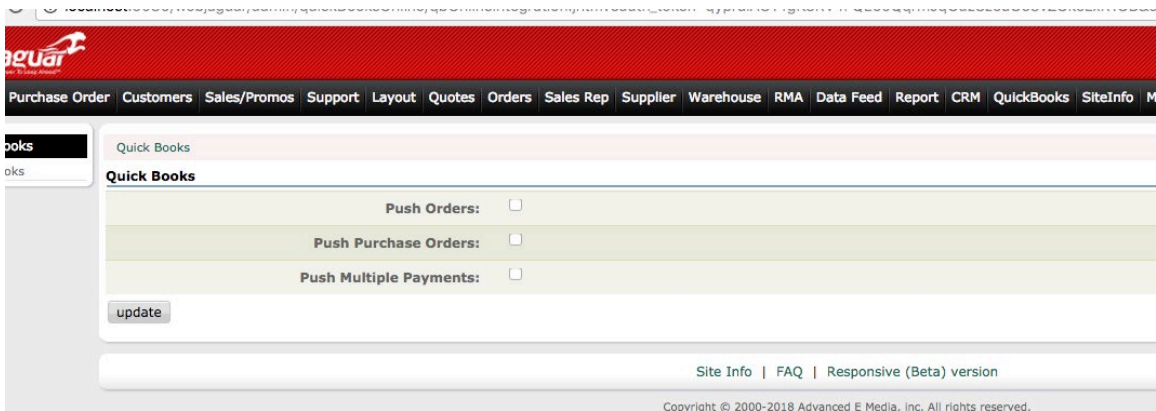
## Step 2: Login into QuickBooks



## Step 3: Giving permission to WebJagaur App.



**Step 4: On success authorization, it will redirect to the WebJaguar Page where you will see options to Push Orders, Push Purchase Orders and Push Multiple Payments.**



**Congratulations! You have successfully connected WebJaguar and QuickBooks Online!**